

NEIGRIHMS

North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences, Shillong
(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)
Director's Block, GPO Post Bag No.92, Mawdiangdiang, Shillong 793 018, Meghalaya

Store & Procurement:
Tele Fax: (0364) 2538032

Email: storeneigrihms@gmail.com
Website: neigrihms.gov.in

F. No: NEIGR/S&P/S-06/2021-2022/Pt

Dated: 15/04/2023


To,
M/s The Pharma Stockist
Quinton Road
Police Bazar, East Khasi Hills
Meghalaya-793001
Email: pharnastockist@yahoo.com
Ph. No: 03642227419, 2223714


Sub: **Provisional letter of Intent /Award -Rate Contract for Drugs/ Medicine for the Institute .**

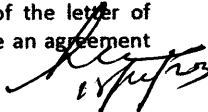
Ref: **Our Open Tender No: NEIGR/S&P/OT/E-04/22-23 dated 29.11.2022 and your offer in response to our tender.**

Sir,

1. With reference to your bid and in accordance with the terms, conditions of the tender document and this letter of intent, the Institute is pleased to offer a rate contract for Drugs /Medicine /Crystalloids w.e.f. 15th April 2023, for the items and cost listed at Annexure "A".
1. The tendered rates and the validity of bids shall be for a period of two years from the date of Award, extendable up to 6 months, or till the finalization of next tender, whichever is later. It may be made clear that the said contract period may be extended on the option of the Director, NEIGRIHMS , if situation warrants till the finalization of the next tender, subject to satisfactory performance; However , the Institute reserves the right to terminate the contract with one month notice.
2. The Accepting officer reserves the right to subject the sample (if applicable) to a second inspection by the nominated authority of the Director and may reject them if not found conforming to the specification, even if the same had been accepted by the normal inspection authority.
3. On insistence, the vendor/contractor, the supplier should be in a position to submit quality assurance certificate from the competent authority. Stores will be accepted subject verification and inspection by the competent authority / inspecting agency at NEIGRIHMS, Shillong.
4. The terms and conditions of the tender and the agreement executed will be binding on the vendor. This offer is being issued in accordance with the terms & conditions of NEIGRIHMS / Government of India and in the manner specified herein shall operate to create a specific contract between the vendors (with whom the contract referred to) on one part and NEIGRIHMS, Shillong, on the other part.
5. The stores supplied will be as per the desired specification, as per WHO / ISO /GMP/ISI /CE/ BIS standards, as applicable to each category.
6. *** In the event of failure on the part of the vendor to provide adequate service /delay in supply, then, necessary action will be taken by the management of NEIGRIHMS. If there is any complaint against the vendor, the vendor shall be afforded an opportunity to furnish explanation within 7 (seven) days. If the explanation is not satisfactory, the appropriate authority reserve the right to terminate /discontinue the contract and take suitable action deemed fit in the interest of the Institute.
7. Transit insurance shall be borne by the vendor / supplier/contractor, inclusive of handling within the Institute's premises, till the completion of final inspection and acceptance.
8. The agency shall undertake to sign the contract agreement within 15 (fifteen) days from the date of issue of the letter of acceptance/Intent, failing which Earnest money deposit may be forfeited. However, successful bidder shall execute an agreement on non – judicial stamp paper of value of Rs. 100/- (stamp duty to be paid by the bidder).


Director
NEIGRIHMS, Shillong


UDC Store Accounting
Central Store, NEIGRIHMS


Pharmacist
NEIGRIHMS,
Shillong.

9. Provision of samples for inspection/second inspection, shall be provided by the supplier/vendor/contractor within the cost indicated. In case of decrease in rate, supplies should be in accordance with the decreased rates. Vendors are required to certify that rates have not reduced during the period of supply.
10. In case of decrease in rate, supplies should be in accordance with the decreased rates. Vendors are required to certify that rates have not reduced during the period of supply.
11. No work will be allotted to Non-tribal bidder, contractors, Suppliers, stockist, bonded warehouse, private carriage contractors, cooperative societies etc except under a valid trading license issued by the Khasi Hills Autonomous District Council, Shillong.
12. Not more than 1/6th of the shelf life should have expired when supplies are received at NEIGRIHMS, Shillong. Bills /invoices for future supplies, if any, during the agreement period should indicate supply order number, date and name of the department of this Institute and other correspondence relating to the supply order.
13. Within twenty one (21) days from date of the issue of Notification of Award by the purchaser, the supplier shall furnish performance security, in form of Bank guarantee /Fixed Deposit or extended call deposit pledge in favour of Financial Adviser, NEIGRIHMS, to the purchaser for an amount of Rs 25,000.00 (Twenty Five thousand only), valid up to sixty days after the date of completion of all contractual obligations by the supplier or option shall be open to extend the validity of bid security.
14. The stores should be supplied to the Institute based on the functional requirements of the user department and in compliance to the desired specifications, quality and quantity
15. The responsive vendor has to provide the details vendor/supplier address, contact no of the authorized representative to be contacted along with awarded stores with cost, warranty, service to be provided etc to the respective deptt/Institute.
16. The Invoice will be submitted in quadruplicate to store along with the challan/e-remittance copy duly countersigned by the user department for processing of the Bills of the vendor
17. In case of Stores with life:
 - a. Stock should be supplied to this Institute from the latest batch and such stock should have a minimum life period of two years, depending upon the normal potency prescribed thereof.
 - b. In the event of such stores not being utilized within their life period, the bidder shall replace the unutilized unexpended stocks by fresh stock without any extra cost.
18. Settlement of disputes – If there is any dispute or differences, the same may be referred to Director, NEIGRIHMS. Director, NEIGRIHMS or his authorized representative shall be the final authority in all disputes and decision taken by the authority will be binding on all concerned. The vendor hereby indemnify that they have no objection to settle the dispute, if any, by the Director, NEIGRIHMS or his authorized representative, being the employee of the Institute.
19. It is hereby agreed that all Terms & Conditions are as per Tender Enquiry No: **NEIGR/S&P/OT/E-04/22-23** dated **29.11.2022** forms part of this agreement.

** Contract Agreement to be signed and submitted within 10 days*

Yours faithfully,

[Signature]
Store & Procurement Officer,
NEIGRIHMS, Shillong

Copy forwarded for Information and necessary action please:

1. MS.
2. DMS(Medical)
3. Assistant Professor(Hospital Administration).
4. Accounts Officer.
5. Chief Nursing Officer.
6. In Charge medicine store.
7. Relevant file.

① MS/DMS/26 Medicals
② Asst Prof - DMS / Mr. Manoj / Mr. Manoj
③ DMS / DMS / AG - Manoj

[Signature]

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UDC Store Accounting
Central Store NEIGRIHMS

[Signature]

[Signature]

[Signature]
Pharmacist
NEIGRIHMS,
Shillong.

Itemwise Comparative Statement

Tender Title: Processing of Drugs /Medicines, for internal consumption by the institute, for a period of two years, extendable upto 6 months, or till the finalization of the next tender, whichever is later

Tender ID: 2022_NES_726264_1

SLNo	Description of Work / Item(s)	Item Code	Units	Bidder Name	Rate Without Tax	Tax/Duties (INR)	Rate With Tax	Bid Rank
7	Budesonide (200mcg)+ Formoterol (6mcg) Inhalation (MDI/DPI)	item14	Nos	M/s The Pharma Stockist	185.00	22.20	207.20	L1
				M/s The Pharma Stockist	210.00	25.20	235.20	L1
17	Cap Amoxicillin 250mg	item27	Nos	M/s The Pharma Stockist	1.50	.18	1.68	L1
32	Cap Cyclosporine 20mg	item51	Nos	M/s The Pharma Stockist	6.50	.78	7.28	L1
33	Cap Cyclosporine 50mg	item52	Nos	M/s The Pharma Stockist	11.00	1.32	12.32	L1
41	Cap Fluoxetine 60 mg	item64	Nos	M/s The Pharma Stockist	1.80	.22	2.02	L1
51	Cap Omeprazole 20mg	item78	Nos	M/s The Pharma Stockist	.20	.02	.22	L1
58	Cap Tacrolimus 1mg	item96	Nos	M/s The Pharma Stockist	10.50	1.26	11.76	L1
65	Cap Tramadol 100mg	item103	Nos	M/s The Pharma Stockist	2.00	.24	2.24	L1
73	Clotrimazole Pessary 100 mg	item117	Nos	M/s The Pharma Stockist	2.50	.30	2.80	L1
134	Inj Amikacin 100mg	item212	Nos	M/s The Pharma Stockist	11.20	1.34	12.54	L1
137	Inj Aminophylline 250 mg x 2 mL x 10ml	item215	Nos	M/s The Pharma Stockist	5.90	.71	6.61	L1
138	Inj Amiodarone 50mg/ml	item216	Nos	M/s The Pharma Stockist	22.00	2.64	24.64	L1
146	Inj Ampicillin 500mg	item224	Nos	M/s The Pharma Stockist	9.00	1.08	10.08	L1
152	Inj Artesunate 120mg	item231	Nos	M/s The Pharma Stockist	31.00	3.72	34.72	L1
173	Inj Calcium Gluconate 100mg/mL 10mL	item255	Nos	M/s The Pharma Stockist	5.90	.71	6.61	L1
192	Inj Ceftriaxone 2gm	item280	Nos	M/s The Pharma Stockist	42.00	5.04	47.04	L1
194	Inj Cefuroxime 1.5gm	item282	Nos	M/s The Pharma Stockist	40.00	4.80	44.80	L1
206	Inj Coagulation factor IX 500 IU	item296	Nos	M/s The Pharma Stockist	5943.00	297.15	6240.15	L1
228	Inj Digoxin 0.25 mg/ml	item328	Nos	M/s The Pharma Stockist	18.00	2.16	20.16	L1
237	Inj Doxycycline 100mg	item340	Nos	M/s The Pharma Stockist	40.00	4.80	44.80	L1
261	Inj Glucagon 1mg/mL	item371	Nos	M/s The Pharma Stockist	821.74	41.09	862.83	L1
264	Inj Haloperidol 5mg/ml	item374	Nos	M/s The Pharma Stockist	6.00	.72	6.72	L1
306	Inj Lignocaine 1% + Adrenaline 1:200000	item428	Nos	M/s The Pharma Stockist	22.43	2.69	25.12	L1
312	Inj Magnesium Sulphate 500mg/mL (50%w/v)	item437	Nos	M/s The Pharma Stockist	4.95	.59	5.54	L1
318	Inj Mesna 100mg/ml in 2mL	item446	Nos	M/s The Pharma Stockist	20.72	1.04	21.76	L1
320	Inj Methylethergometrine 0.2mg/ml	item449	Nos	M/s The Pharma Stockist	6.50	.78	7.28	L1
347	Inj Oxytocin 5 IU/ml	item479	Nos	M/s The Pharma Stockist	6.00	.72	6.72	L1
361	Inj Phenytoin 25mg/mL	item504	Nos	M/s The Pharma Stockist	6.75	.81	7.56	L1

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 UBC Store Accounting
 Central Store NEIGRIHMS

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 UBC Store Accounting
 Central Store NEIGRIHMS

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 Pharmacist
 NEIGRIHMS

368	Inj Potassium chloride 150mg/ml 10mL	item514	Nos	M/s The Pharma Stockist	5.95	.71	6.66	L1
388	Inj Sodium bicarbonate (as per I.P.) 10mL	item548	Nos	M/s The Pharma Stockist	5.90	.71	6.61	L1
407	Inj Torsemide 10mg/ml 2ml	item579	Nos	M/s The Pharma Stockist	9.50	1.14	10.64	L1
426	Inj Vecuronium 20mg/2ml	item600	Nos	M/s The Pharma Stockist	75.00	9.00	84.00	L1
428	Inj Vinblastine 10mg	item603	Nos	M/s The Pharma Stockist	177.94	8.90	186.84	L1
432	Inj. Pentazocine 30mg/1ml	item613	Nos	M/s The Pharma Stockist	11.50	1.38	12.88	L1
483	Oral Liquid Glycerine	item684	Nos	M/s The Pharma Stockist	150.00	18.00	168.00	L1
493	Prilocaine 2.5% + Lignocaine 2.5% Cream	item698	Nos	M/s The Pharma Stockist	320.00	38.40	358.40	L1
504	Syr Amoxicillin 250mg + Clavulanic Acid 62.5mg/5mL	item717	Nos	M/s The Pharma Stockist	60.00	7.20	67.20	L1
505	Syr Amoxicillin 250mg/5ml	item718	Nos	M/s The Pharma Stockist	31.50	3.78	35.28	L1
506	Syr Antacid	item719	Nos	M/s The Pharma Stockist	18.00	2.16	20.16	L1
				M/s The Pharma Stockist	30.00	3.60	33.60	L1
516	Syr Cetirizine 5mg/5ml 60ml	item733	Nos	M/s The Pharma Stockist	12.00	1.44	13.44	L1
524	Syr Domperidone 1mg/ml	item751	Nos	M/s The Pharma Stockist	11.70	1.40	13.10	L1
536	Syr Paracetamol 125mg/mL	item788	Nos	M/s The Pharma Stockist	9.00	1.08	10.08	L1
538	Syr Paracetamol 250mg/mL	item790	Nos	M/s The Pharma Stockist	11.00	1.32	12.32	L1
546	Syr Sucralfate 1gm	item808	Nos	M/s The Pharma Stockist	27.50	3.30	30.80	L1
557	Tab Aceclofenac 150mg+ Paracetamol 325mg+Serratiopeptidase 15 mg	item824	Nos	M/s The Pharma Stockist	.25	.03	.28	L1
576	Tab Amoxicillin 250 mg + Clavulanic acid 125 mg	item848	Nos	M/s The Pharma Stockist	4.00	.48	4.48	L1
607	Tab Cefixime 200mg	item895	Nos	M/s The Pharma Stockist	2.60	.31	2.91	L1
608	Tab Cefixime 400mg	item896	Nos	M/s The Pharma Stockist	5.00	.60	5.60	L1
615	Tab Chloroquine 100mg	item903	Nos	M/s The Pharma Stockist	.25	.03	.28	L1
616	Tab Chloroquine 150mg	item904	Nos	M/s The Pharma Stockist	1.50	.18	1.68	L1
795	Tab Paracetamol 500mg	item1183	Nos	M/s The Pharma Stockist	.55	.07	.62	L1

Handwritten signature
18/04/22

Handwritten signature
S. Choudhury
NEIGRIHMS
Shillong

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HBC Store Accounting
Central Store NEIGRIHMS

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Am 20

Handwritten signature

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Pharmacist
NEIGRIHMS,
Shillong.

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